

**JACKSON TOWNSHIP
PLANNING COMMISSION
MEETING MINUTES**

January 3, 2024

- I. **CALL TO ORDER:** The Jackson Township Planning Commission meeting was called to order by Chairman Ed Komoroski at 7:00 p.m.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL–** Members present included Ed Komoroski, Peter Culley, Chris Duncan, Robert Gregor and Jordan Grady. Also present was Township Planning Director/Zoning Officer Nikki Colton.
- IV. **REORGANIZATION:**
 - A. **NOMINATION OF CHAIRMAN-** Motion to accept Ed Komoroski as Chairman of the Planning Commission.

On a motion by Duncan, seconded by Culley to accept Ed Komoroski as Chairman of the Planning Commission.
 - B. **NOMINATION OF VICE-CHAIRMAN-** Motion to accept Peter Culley as Vice-Chairman of the Planning Commission.

On a motion by Grady, seconded by Duncan to accept Peter Culley as Vice-Chairman of the Planning Commission.
 - C. Motion to set the Planning Commission regular meeting for the first Wednesday of each month to begin at 7:00 p.m.

On a motion by Duncan, seconded by Gregor to approve the meeting for the first Wednesday of each month to begin at 7 p.m.
- V. **PUBLIC COMMENTS-**

There were no public comments.
- VI. **APPROVAL OF MINUTES-** On a motion by Culley seconded by Duncan to approve the November 1, 2023, regularly scheduled meeting.

On a motion by Culley, seconded by Grady to approve the November 1, 2023, minutes.
- VII. **NEW BUSSINESS BEFORE THE BOARD:**
 - A. The Planning Commission reviewed an application filed for final approval of Phase 2 of Trails at Harmony Junction, a Neighborhood Planned Residential Development, submitted by Trails at Harmony Junction, LLC, to construct 56 single-family lots and related appurtenances, on property in the TO-Transitional Overlay, tax parcel numbers 180-4F102-8C and 180-4F102-8.

On a motion by Culley seconded by Duncan, the Planning Commission voted to recommend approval of the plan subject to the conditions outlined in the staff memo dated January 3, 2024.

- B.** The Planning Commission reviewed the draft bylaws for the Jackson Township Planning Commission.

The Commission discussed the draft bylaws and tabled the approval. Members expressed concern with the language regarding attendance. It was discussed that Article III.6 and 7 should be clarified to read that the 75% attendance should be for meetings that occurred not just regularly scheduled meetings. Additionally, the number of members that would be considered a quorum was questioned due to the consensus of the definition of a quorum. Colton will do more research on the matter.

VIII. OLD BUSINESS –

IX. PLANNING COMMISSION COMMENTS

- X. ADJOURN-** Chairman Komoroski adjourned the meeting at 7:55 p.m.