



1/26/2023 Jackson Twp. CDC Minutes

Attendees: Roger Vigus (RV), Chris Arnold (CA), Peter Culley (PC), Ken Gliebe (KG), Ben Smith (BS), Jeff Widdowson (JW), Jatie Huttinger (KH), Greg Difiore.

Regrets: Marianne Hall, Doug Bajack, Chris Rearick (CR), Michelle Vigus (MV)

The meeting was held at the Jackson Twp Municipal Building and was called to order at 6:00pm.

Secretary's Report: The minutes of the 9/28/22 and 12/22/22 meetings were reviewed and approved.

Treasurer's Report: BS emailed the Board members on 1/26/23 the balance sheets and P&L statement. The Board reviewed, discussed, and couldn't make sense of them. RV, BS, and CR to meet and straighten it out. Also, BS will start reporting check recipients' names on future reports. Also, RV reported that the twp will make its annual \$10k donation to the CDC. Also, the CDC will be receiving approx \$3600 from the ABC Bussing (aka Magill/68) project. CR to provide an update on the Sullivan Lane and Gristmill accounting.

Membership and Housekeeping: Allan Osterwise resigned from the CDC between this meeting and last. The Board thanks him for his many years of service! Also, CA suggested that meetings start with the pledge of allegiance. The Board discussed and determined that since we are not a governmental body, we will not add the Pledge to our routine.

Parks / Comprehensive Rec Plan: HRG submitted approx \$11,700 worth of invoices, for the park project, and BS will pay. No further invoices are expected from HRG, as the CDC feels HRG's scope of work is complete.

KH reports that the Twp is talking with Zelig to possibly merge, or at least not duplicate, park efforts. CA will reach out to CR and contacts in Cranberry to discuss park planning, as well as sponsorship logistics.

Also, RV suggested that all members should come up with fundraising ideas for future parks projects. RV also mentioned that the CDC could reach out to Curtis Graf about building the handicap fishing pier at the future Reservoir Park pond.

Insurance: On a CA motion, with a PC second, renewals of the \$1124 D&O and \$995 General Liability policies were approved.

Supermarket: CA reported that his supermarket talks have stalled, with the general response being that the Twp needs more residents to justify another store.

Web Development: KH is working on a new CDC website in conjunction with the Township's new website. KH will happily populate our new website with whatever information we give her, including a

mission statement, meeting times, upcoming events, sponsorship levels/opportunities, etc. Greg Difiore suggested that nonprofits, of our size, are eligible for free email via Office 365. He offered to help set that up. We should clearly discuss this before taking action – possible subcommittee?

Core Board membership limit: The Executive Committee will meet after the general 2/23/23 to review and discuss the Bylaws, particularly regarding directors, officers, and members.

Next Meeting: 1/26/23 at 6pm at the Twp Building

meeting adjourned at 7:02 pm.

Respectfully submitted by Peter Culley 1/30/23